

**Environmental Management Procedure**



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# Environmental Management Procedure

## Purpose:

To review the environmental aspects of the business operation of Car Wash and identify and control all risks to eliminate or minimise any adverse environmental impacts.

## Scope:

This procedure applies to all operations and activities carried out at the Car Wash.

## Procedure:

| Process | Methodology | Documentation |
| --- | --- | --- |
| Risk identification | Identify the specific environmental risk areas present at the Car Wash.These could include:* chemical spills.
* water recycling.
* pit cleaning.
* waste disposal.
 | * Visual check
 |
| Environmental hazards must be reported to Management as soon as possible to minimise the environmental impact. | * Work Diary notes
 |
| Controls | Chemical spills will be cleaned up immediately with care taken to avoid chemicals entering stormwater drains or waterways as necessary. | * Work Diary notes
 |
| Materials for chemical spill cleanup should be on hand and include:* buckets or heavy plastic bags.
* Shovel.
* absorbent material eg. Zeolite.
 |  |
| Water recycling and treatment protocols will be followed to ensure the water is recycled to appropriate standards before being used. | * Work Diary notes
 |
| Pits will be cleaned regularly to avoid overflow of waste material into stormwater drains or waterways. | * Work Diary notes
* Receipts
 |
| Waste Disposal | All work site excess and waste material will be disposed of according to local government and Environmental Protection Agency requirements. | * Waste Disposal dockets
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| Reporting  | Environmental accidents or incidents will be initially reported to Car Wash Management, recorded and reported to the State EPA if significant. | * Accident/Incident Report form
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