# Form-14. Health & Safety Planner

|  |  |
| --- | --- |
| **Item** | **Inspection Dates** |
| **Three monthly** | **2023** | **2024** | **2025** | **2026** | **2027** |
| First Aid kit contents check |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Health and Safety Meetings |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Vehicle Checklist  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Six monthly** | **2023** | **2024** | **2025** | **2026** | **2027** |
| Safety Inspection Checklist  |  |  |  |  |  |  |  |  |  |  |
| Fire Extinguishers/Fire Hoses |  |  |  |  |  |  |  |  |  |  |
| Exit Signs |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| **Annually** | **2023** | **2024** | **2025** | **2026** | **2027** |
| Evacuation Drill/Emergency Management Review |  |  |  |  |  |
| MSDS Currency |  |  |  |  |  |
| Contractor Assessments |  |  |  |  |  |
| Electrical Testing & Tagging |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Plant/Equipment****Scheduled Maintenance** | **2023** | **2024** | **2025** | **2026** | **2027** |
| **Item** | **Required Maintenance** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |