# Form-09. Evacuation Template

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| In the event of a fire or other emergency requiring the evacuation of this building, the following procedure will be implemented. |
| 1. Assist any person in immediate danger if it is safe to do so.
2. Alert other people to the danger.
3. Ensure emergency services have been notified.
4. Attack fire if it is safe to do so.
5. Clear area of emergency.
6. Evacuate to the assembly area as shown on the map. Remain there until further advised.
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## Key to Map Symbols

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| 01_telephone_inv | Telephone  |
| BD05833_ | Fire Extinguisher |
| ***firehosesymbol-image260821*** | Fire Hose Reel |
| ***Symbol for first aid: a white cross on a green background*** | First Aid  |
| 487px-Fire_exit | Exits |
| **A** | Assembly Point  |